



ROLE DESCRIPTION

Friend of St John's Centre

Main team contact: Claire Trivino - Volunteer Coordinator

Salary: Voluntary (not a paid position)

Hours: vary depending on events

Purpose of Role

- To support & initiate the creation & organising of fundraising events/activities for the centre.

Main Duties & Responsibilities

- Attend occasional Friend's of St John's meetings
- Bring ideas of events/activities to raise funds for the centre
- Actively promote & take part in organising these events
- Understand and empathize with the aims and ethos statement of the Centre and its equal opportunities policies.

Useful skills/Experience

- Have a friendly manner & good communication skills
- Be reliable and on time
- Work as part of the team
- Some experience of events &/or fundraising
- Creative thinking